Externship Requirements

Students wishing to apply for an externship at The Equine Clinic at OakenCroft can submit their paperwork via email or regular mail. All emails and any questions regarding the program may be directed to Stacy at sm@oakencroft.org

When submitting your application, please also submit the following items:
- Application form found on our website
- A copy of your CV
- A photo of yourself
- One letter of recommendation
- Proof of AVMA PLIT insurance

We accept externs for one or two week visits from February 1st through November 15th. When submitting your application, please list either a timeframe that you are available or a few different date options. Dates fill quickly and are available on a first-come first-serve basis.

Housing is provided on-site for all externs. For visitors who are flying in, the nearest airport is Albany International. We are happy to provide transportation to and from the airport as well, but please note in your application if you will be flying in, and provide your flight details as well so we can make arrangements. There is also a local train station located in Rensselaer and a bus station in Albany. Again, we are happy to provide transport, please note this in your application.

More information about our clinic and our externship and internship programs are available on our website at www.oakencroft.org.
Welcome to the Equine Clinic at OakenCroft!

We are excited to have you visit our practice and look forward to sharing our facility with you. Here are some basic guidelines to make sure everyone has a great visit.

**Daily Routine**

1) Most days start at 8 AM. But, please check with the clinician you plan on riding with the day before for an accurate start time.
2) When we have cases in the hospital please check with the intern regarding what help they need and when to meet in the clinic in the morning, and for evening and overnight treatments.
3) If you are interested you may be able to go on some night time emergencies, please let the intern know.
4) Please make sure the intern and Dr. Jones have your phone numbers. We will also take your picture so we can remember you!
5) The time at which we end our day varies quite a bit, as does our lunch routine. It is best to bring lunch and some snacks with you for the day, but let us know if you need us to stop for anything.
6) Horse safe footwear (boots) are essential, and upstate New York weather is quite unpredictable so bringing a sweat shirt and jacket with you for the day is a good idea.
7) Clean khakis or jeans and a collared shirt (like a polo shirt) are suggested attire.

**CABIN**

1) Please leave the extern cabin in as good (or better) shape than when you arrived.
2) There are clean sheets in each room, please make the beds with fresh sheets before you leave and put the dirty ones by the washing machine in the clinic.
3) Please sweep the floors, wipe the counters, and remove all perishable food if there is not another extern coming after your stay.
4) Please ask any of us if there are any problems or concerns with the cabin, we want your stay to be comfortable.
5) If we run out of cleaning supplies please let us know so we may replace them.
6) Wireless service is available in the clinic and the cabin. Please use the Eco.Barn.GN network. The password is “ecowireless”.

**Important phone numbers**

Intern: 518-708-3988
Dr. Jones: 518-275-3223
Dr. Naile: 518-956-3851

Last Revised June 11, 2013
Externship Application

The Equine Clinic at OakenCroft accepts their Intern from the pool of Externs that apply for the ECO internship. Externs receive complimentary room and board and transportation to and from the airport during their stay. As ECO is primarily an ambulatory practice, externs will travel with the veterinarians during their stay. When applicable, they will also assist with treatments of hospitalized cases. Externs are required to obtain an insurance rider from the AVMA (and provide the staff a copy prior to or upon their arrival) for the length of their stay with ECO. Visits are scheduled and coordinated through the ECO office staff. Please complete and submit the form below to Stacy Mayhew at sm@oakencroft.org.

Name

Veterinary School

Graduation Date

Address

Phone

Email

Dates of Externship (to be approved by ECO Staff)

Proof of Insurance

Date of arrival:

Will you be driving or will you need to be met at the airport?

Major areas of interest you would like to have addressed during your externship:

Extern Application, Updated October 10, 2013
**Please attach a picture, so we may remember you more easily during the Internship application process.**

**Feedback from ECO Veterinarians**

To be completed after Externship has been completed

Evaluating doctor(s)

Professional appearance

Communication skills

Work ethic

Horse handling skills

Attitude towards staff

Attitude towards clients

Knowledge base

Skills base

Willingness to learn/interact

Flexibility

Teamwork

Comments


Extern Application, Updated October 10, 2013
ABOUT US

100% Equine Ambulatory Practice

8 veterinarians— all with a variety of interests and fields they specialize in

4 hospital stalls

Multiple broodmares on premises for foaling season

Practice set on 50 acre farm

Combined over 100 years of experience in ambulatory practice

Goal of Externship

ECO has a long standing tradition of mentoring future equine doctors. Each doctor at ECO has been in the student’s shoes as they chose the trajectory of their career path. It is our goal through the interaction with our multiple doctors, clients, and patients, that we in some small way can help our visiting students in their choices.
What to Expect

1-2 week externship including after-hours calls and weekends
High volume of cases with a great deal of variety
Real life situations in the field
Working closely with current intern
Hands on experience on case to case basis
Assisting with treatments of hospital cases
Open discussions with veterinarians regarding cases and treatment plans
Traveling with a multitude of veterinarians all with differing opinions, methods, and personalities yet working as one cohesive unit.

ECO Provides

On-site housing available
Transportation to and from public transport or airport

What we expect from you

Clean and neat appearance – Jeans or khakis and a collared shirt
Appropriate footwear and outerwear for the season you will be with us
PLIT insurance
A great attitude, open mind, and thought provoking questions

Students from all years of veterinary school accepted
Opportunity to apply for internship program upon completing externship

Quotes from past externs

"I enjoyed spending time with you all and really appreciate your patience with me and eagerness to help me learn. Thanks for making me feel like a part of the team!" - Brett Robinson, Cornell 2015

"I loved my externship at ECO and was ecstatic to become the intern for 2013-14. The people here have only proven to be more supportive, welcoming, and fun as time goes on. I am proud and very excited of the vet they are helping me become." - Dr. Calsey Grant, Missouri College of Veterinary Medicine 2013